

COMMISSIONER MEETING
416 Broadway, Townsend, MT 59644
January 4, 2021

Commissioner Darrel Folkvord called the meeting to order at 10:00 a.m., Commissioners Mike Delger and Debi Randolph were also present.

Public comment is the opinion of citizens and does not necessarily reflect accurately on Broadwater County actions, operations, policy, practice or processes.

Commissioner Delger moved to approve minutes dated 12/21/20 and 12/23/20. Motion seconded by Commissioner Randolph and carried.

Commissioner Folkvord moved to elect Commissioner Delger as Presiding Officer for the following year. Motion seconded by Commissioner Randolph and carried.

Commissioner Delger moved to elect Commissioner Folkvord as Vice-Chair. Motion seconded by Commissioner Randolph and carried.

Nichole Brown, Planning, presented a boundary relocation for Joe Nelson. Commissioner Delger moved to support the COS exemption. Motion seconded by Commissioner Randolph and carried.

Commissioner Delger moved to approve requests for proposal for security upgrades and generator for the courthouse complex. Motion seconded by Commissioner Randolph and carried.

Commissioner Delger moved to sign the contract with Meadowlark Search to digitize and index documents in the Clerk and Recorder Office. Motion seconded by Commissioner Randolph and carried.

Commissioner Delger moved to approve Great West Engineering task orders to provide technical assistance for miscellaneous work items; to develop a request for proposal for management of the Silos Recreation Area; and floodplain administration. Motion seconded by Commissioner Randolph and carried.

Communications received: receipt for fees at Silos Rec Area from JSJ; thank you from Townsend Tree Board for continuation of funding. Communications are on file in the Commissioner's office as deemed necessary and are available for review.

Commissioner Delger moved to pay approved claims dated 12/28/20 for \$84,995.92. Motion seconded by Commissioner Randolph and carried.

A working meeting to review the public health administrative assistant job description and salary matrix was attended by Commissioners, Michelle Beebe and Teresa Monson.

Bernadette Swenson, Shirley Wilson and Helen Coleman were also present.

The meeting was adjourned at 1:39 p.m. The next regular meeting is scheduled for January 11, 2021 at 10:00 a.m.

Darrel Folkvord, Chair

Attest:
Ann Rauser, Deputy Clerk and Recorder