

## **COMMISSIONER MEETING**

**515 Broadway, Townsend, MT 59644**

**June 26, 2019**

Commissioner Mike Delger called the meeting to order at 10:00 a.m. Commissioners Laura Obert and Darrel Folkvord were also present.

Tim Ravndal read a letter from Earl & Cheryl Campbell. Letter was submitted to Commissioners. Mary Hendrickson thanked Tom Helm for building steps to the canisters for more accessibility for the citizens.

Mary Hendrickson, Public Works Director, passed out a worksheet to the Commissioners stating the responsibilities and duties for the administrative assistant personnel job description. This would be a part-time position of 28 hours a week and include minute taking for Weed, Mosquito and Solid Waste Boards.

She needs a seasonal employee for all the GIS work. This position would likely be a 6 week position, and a seasonal mowing employee

Commissioner Folkvord suggested working on Mary's CIP in the next couple weeks.

Commissioner Obert moved that Mary be approved to hire a full-time seasonal employee for 6 weeks to conduct the GIS/GPS work that is needed in the Roads Department. Commissioner Folkvord seconded the motion. All in favor. Motion carried.

Commissioner Folkvord moved to approve a 28-hr position for an administrative assistant for Public Works including Roads, Weed, Mosquito, and Solid Waste departments. Commissioner Obert seconded the motion. All in favor. Motion carried.

Brandon Harris, Undersheriff, stated the Public Safety budget is \$21,000 in the red. Commissioner Obert suggested bringing in more revenue to make up that \$21,000 shortfall, as revenues are projected far lower than previous years'. The Commission requested Undersheriff Harris to budget with a 4% increase to mill values to get balanced.

Val Hornsveld, Clerk of District Court, is requesting District Court be included in the General fund. Commissioner Obert stated that there were no benefits to District Court in doing that. Commissioner Obert is optimistic that District Court can be a stand-alone fund and work its way out of the current deficiency. The Commission discussed keeping part-time help at 16 hours a week instead of 20 in hopes of getting the department out of the \$70,000 hole.

Wynn Meehan, Sheriff, said that \$19,000 will be reimbursed by the state for juvenile transfer.

Planning Budget looks strong but is still at a negative cash balance. PILT funds from reimbursement of the Wheatland turn-lane funds will be used to balance Planning.

Debbie Kelley, Finance officer, found a couple accounts that will need some budget amendments. She has a plan for the negative cash balances.

Commissioner Folkvord asked Debbie to look into a separate line item for the Airport Board fuel sales.

The Trust Board will have some budget numbers this coming Monday, July 1<sup>st</sup>.

Commissioner Obert will talk to Doug Ellis, Treasurer, about the computers and software.

Commissioner Folkvord moved to allow the County Attorney to purchase the Case Management Software. Commissioner Obert seconded the motion. All in favor. Motion Carried.

Commissioner Obert moved to approve \$500 for substitute Judge for Justice Court. Commissioner Folkvord seconded the motion. All in favor. Motion carried.

Commissioner Obert moved to approve the maintenance staff position from 32 hours a week to 40 hours a week. Commissioner Folkvord seconded the motion. All in favor. Motion carried.

Commissioner Obert moved to transfer \$100,000 from PILT to the Barrus Legal Fund. Commissioner Folkvord seconded the motion. All in favor. Motion carried.

Commissioner Folkvord moved to transfer \$50,000 from PILT to Mason Memorial Fund for the Sheriff's office.. Commissioner Obert seconded the motion. All in favor. Motion carried.

Motion to transfer \$10,000 for voting machines was tabled for now.

Commissioner Obert moved to return Planning revenue used to support the General Fund back to the Community Development/Planning fund. Commissioner Folkvord seconded the motion. All in favor. Motion carried.

New hire for Community Development and Sanitations departments will be 32-hours a week total. Two hour per week will be spent filing for Commissioners.

Table the new hire discussion

\$96,000 is expected to fund Victim Witness Advocate by a federal Board of Crime Control grant. Brooke Dolan is going to talk to Meagher County about an interlocal agreement because she does so much work for them.

Commissioner Obert stated that WIC signed a contract with the Broadwater Health Center so the WIC program will remain in Broadwater County. They will be in the county once a month.

Commissioner Delger adjourned meeting at 12:51 p.m.

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**Mike Delger, Chairman**

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**Attest:**

**Ann Rauser, Deputy Clerk and Recorder**