



Broadwater County Commissioners ~ Mike Delger, Presiding Officer ~ Laura Obert ~ Darrel Folkvord
commissioners@co.broadwater.mt.us

Broadwater County Commission Meeting Agenda and Open Meetings Policy

It is the policy of Broadwater County Commission that meetings of official boards shall be open to the public. Broadwater County recognizes the opportunity for the public to observe and participate in the actions and deliberations of public agencies in a safe and civil environment is important to a free society. To ensure County Business is conducted in an efficient, equitable and civil manner Broadwater County meetings will adhere to Robert's Rules of Order, as long as it complies with Montana State Laws and provides for working exceptions for a board of three.

Broadwater County also recognizes the right of privacy, constitutionally guaranteed, is fundamental to the well-being of both the individual and society. Therefore, all meetings of official Broadwater County business shall be open to the public, except when the discussions or deliberations relate to a matter of individual privacy or litigation strategy.

Established meetings: In accordance with the annual Resolution setting Commission meeting days and times, Commission meetings will be held on Monday's and Wednesday's as needed. Additional days/evenings may be added. In the case of a holiday, a meeting may be moved to Tuesday. Meetings will begin at 10:00am unless otherwise advertised. Meetings will be held in the Basement Meeting Room unless otherwise advertised.

Public Notice: Agendas will published according to Section 2-3-103, MCA. The deadline for scheduling time on the agenda is the Wednesday, 10a.m. prior to the meeting.

Agenda: Items of public interest will be noticed on the Agenda. In order for a matter to be brought forward, the Presiding Officer shall be notified no later than the Wednesday morning of the week preceding the Commission Meeting, or the request may be delayed to a subsequent week. The request to be on the agenda shall include the topic and details of the issue to be considered. If the topic is a new item or presentation, a copy of the presentation must be submitted to the Commission with the agenda request; the Presiding Officer shall make the final decision, unless a majority vote of the Commission opposes said decision. The agenda shall be reviewed by commissioners prior to publication.

Public Comment: Civil Public Comment is welcome and encouraged, each citizen who wishes to speak on any matter, relevant to County Business, time limits may be set by the Presiding Officer.

BROADWATER COUNTY



MONTANA

515 Broadway, Townsend, MT 59644

Public Hearing: Public Hearings will be advertised per Section 7-1-2121, MCA in the local newspaper of record. All civil and relevant comments will be considered- regardless of the mode in which they are delivered (in person, via phone, email, text, mail etc...).

Meeting: Official regular meeting agendas will be published on the government page of the Community website, www.townsendmt.com Wednesday's preceding the Commission Meetings. A Commission Meeting may also be noticed by posting according to MCA, Title 2 and the 2019 New Year's Resolution, in 3 public places – the courthouse, the post office and the school library.

All meetings of the County Commission are open to the public unless closed as provided by statute and the Constitution of the State of Montana for legal strategy or to protect the Right to Privacy of employees or members of the public. Notice will not be given of Consent Agenda items, routine managerial matters or ministerial actions.

The Presiding Officer may recognize a member of the viewing public as an informational or expert witness at their discretion. If a member of the public wishes to comment on an agenda item, they must address the Presiding Officer, state their name, give relevant comment, remain civil and the Presiding Officer may impose a time-limit for public comment. All such comment will be directed to the Presiding Officer, never to another citizen, guest, employee or visiting expert.

Written Correspondence: Requests to read written correspondence into the public record must be accompanied by the author's name and address for verification of the record. Unanimous submissions will not be accepted. Written correspondence must follow the civil guidelines established above.

Mike Delger
Broadwater County Commissioners:

Darrel Folkvord

Laura Obert

Revised January 14, 2019